

Date: February 14, 2018

To: CHP Network Providers

From: Provider Relations Dept

Re: Updates

PROVIDER BULLETIN

Change in address notification

Please notify CHP (in addition to NCH and/or PRMC) of any changes in your practice demographics, addresses, phone, fax, etc...

Please try to give at least 90 days notice of these changes so that we may notify the appropriate payers. Failure to do so may result in claim issues. Please complete our standard change/add form. Form can be found on www.chealthpartners.com.

Please also submit a W9 and CMS 1500 form for any changes.

Please allow 90-120 days for CHP and respective payers to process your changes.

CCHCC precert forms

Precert forms for 2018 for Collier County Government, Collier County Sheriff's Office, and District School Board of Collier County can be obtained on the CHP website:

CHP Precert Dept: 659.7770. www.chealthpartners.com.

Board certification requirement

As a reminder: SWFPA Board Members passed resolution regarding specialty board certification requirements. Please remember to provide a copy of your recertification to CHP upon renewal. Fax #: 239-659-7791

Referring patients to other in-network providers

The SWFPA contract states that providers will refer their patients to other participating providers/facilities including, DME, Surgery Centers, Laboratory/Radiology services, including readings, within the CHP network when services are available within the CHP network. Not complying with this will equate to a higher out of pocket expense for the members. CHP will be tracking and trending this practice for physicians who do not comply. Please remember that benefits must be confirmed with the insurance carrier or third-party administrator, by the office prior to services being rendered. The members' benefits plan may not cover certain services being done in the office.